



Mission Aviation Fellowship UK

ROLE DESCRIPTION

ROLE TITLE: ENGINEERING TRAINEE

DATE THIS VERSION: June 2020

ACCOUNTABLE TO: The Head of HR but delegated day to day management to the MAFI Engineering Training Manager

Job summary & purpose:

The Engineering Trainee has been selected to undergo specialised training enabling them to gain the theoretical knowledge necessary to obtain an EASA B1 or B2 aeronautical engineering license. Trainees are expected to go on to receive practical training in a partner organisation before returning to MAF for overseas service.

Key Responsibilities:

To participate in academic studies by:

- Attending all classroom theory modules in person, unless agreed otherwise with the MAFI Engineering Training Manager
- Following and fully engaging in the Engineering Trainee Scheme in accordance with prescribed training plans and activities
- Ensuring that UK CAA Logbook of experience and all other necessary documents are kept up to date, and are neat and tidy
- Fully utilising theory study blocks to adequately prepare for theory examinations and assignments maintaining agreed levels of attendance and exam performance.

To participate in practical training by:

- Fully engaging in practical training modules and taking every opportunity to gain experience pertinent to service with MAF
- Attending all practical training modules, unless agreed otherwise with the MAFI Engineering Training Manager.
- Carrying out basic aircraft maintenance tasks in line with course requirements
- Completing all required documentation
- Be prepared to travel outside of the UK for practical experience where appropriate and possible.

To participate in partnership development by:

- Building a support base to raise prayer, pastoral and financial support.
- Representing MAF as a professional and trustworthy Christian Charity.
- Assisting with representation at MAF events as able considering study and course commitments



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Other reasonable responsibilities as may be required by your line manager

This job description reflects the current requirements of the role. As duties and responsibilities change and develop, this will be reviewed and will be subject to amendment in consultation with the post-holder.

Responsibilities common to all staff:

- Demonstrating commitment to the vision, purpose, values, and beliefs of MAF UK
- Contributing to the shared spiritual life of the MAF UK team as a unique Christian charity. This will include attendance and participation in corporate times of biblical reflection and corporate prayer as able according to training timetables.
- Actively working and living in accordance with our evangelical Christian beliefs
- Maintaining your own spiritual development and continuing in active involvement in a local church
- Informing the MAFI Engineering Training Manager of any information relevant to your studies or progression in a timely manner.
- Comply with statutory requirements for handling personal and sensitive data in a confidential manner.
- Abide by MAF UK's Safeguarding and Conduct Policies, and all other organisational policies provided on the Intranet.



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ENGINEERING TRAINEE		
PERSON SPECIFICATION		
	Essential	Desirable
Education/ qualifications	<ul style="list-style-type: none"> • A-levels including Physics and Mathematics to at least grade B or above • 5 GCSE's including English and Mathematics to at least grade C or above 	
Experience	<ul style="list-style-type: none"> • Holding a leadership position or responsibility for a function in Church, school, or another sphere. 	<ul style="list-style-type: none"> • Part of an overseas mission trip with exposure to a developing country. • Some exposure to aviation engineering
Skills/ abilities	<ul style="list-style-type: none"> • Ability to communicate clearly, assertively, and diplomatically • Able to manage deadlines and priorities • Good attention to detail and ability to follow rules and instructions 	
Personal attributes	<ul style="list-style-type: none"> • Committed evangelical Christian, able to demonstrate understanding and acceptance of the Statement of Faith and willingness to proactively take part in MAF events and meetings e.g. prayer meetings, away days etc. Able to describe these beliefs and values to others to represent MAF as a Christian mission organization • Emotional resourcefulness • Flexibility towards others and circumstances • Service orientation • Resilient • Enquiring mind 	



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Summary of Terms and Conditions

Job Title: Engineering Trainee

Job location: MAF UK, Castle Hill Avenue, Folkestone, Kent, and the training institution as identified in the training agreement, and home working for agreed study.

Working Hours: Hours to be worked flexibly to meet the requirements of the training agreement.

Terms:

- At least 20 hours per week. Hours agreed with line manager according to the requirements of the training agreement.
- Flexibility will be required for working additional hours and travel to meet business needs or for travel or meetings etc. on weekends.
- Holiday and Public Holiday entitlement calculated pro-rata according to contracted hours based on Annual leave entitlement of 22 days per year plus the Christmas/New Year office closure and 8 paid public holidays per year (including public holidays over the Christmas and New Year office closure). Holiday time must be booked outside of term time as per the training providers academic calendar for holiday periods.
- Non-contributory pension scheme (10%) salary.

Probationary and notice period

- 6-month probation period with review

Salary: TBA