



We go the extra miles

www.maf-uk.org/jobs

Assistant Manager (MAF in the Community)

- **Do you have practical experience of event and volunteer management?**
- **Can you play a vital role in sharing MAF's amazing adventures and inspire churches and groups to support our work?**
- **Are you able to develop and grow an awareness of MAF to residents in Ireland?**

Our community events and activities are vitally important to us and we are seeking a full time **Assistant Manager** to join the **MAF in the Community (MIC)** team based in Wellingborough, Northamptonshire to help execute an incredible programme of awareness raising events.

Working closely with the Head of MAF in the Community, the Assistant Manager will be a hands-on, practical event and volunteers' manager who can organise and deliver events, motivate and inspire volunteers, connect with our head office and deliver an annual programme of activities.

The successful applicant will be an inspiring communicator, influencer and public speaker, passionate about the work of MAF with a strong ability to plan, organise and prioritise projects or events. You will also have specific responsibility for the management of the MIC Volunteer team in Northern and the Republic of Ireland.

Regular travel to Ireland and the head office, a driving licence and work outside of normal office hours will be required.

There is an occupational requirement for the job holder of this position to be a committed Christian. Additional information is available on request.

Background: MAF (Mission Aviation Fellowship) is a dynamic Christian aviation charity, operating 130 light aircraft in around 25 developing countries. Soaring over deserts, jungles and mountains, we bring help to some of the most isolated communities on earth. In the UK, MAF is a registered charity funded by voluntary donations which help finance the work of MAF worldwide.

Benefits: The salary for this role full time is £32,500 per annum. Full time - 36 hours per week. MAF UK provides a non-contributory pension scheme for staff of 10% salary on joining. The full-time annual leave entitlement is 22 days per year plus 8-statutory paid public holidays per year, plus additional paid leave given by MAF UK for the Christmas and New Year office closure.

Location: Wellingborough, Northamptonshire with regular travel the Folkestone office.

How to apply: Go to www.maf-uk.org/uk-jobs for full details.. Application form **and** CV should be sent to MAF UK HR at hr@maf-uk.org (CV's sent without accompanying application form will not be included in shortlisting).

Closing date: **Monday, 25 February 2019**

Interview date: **Thursday, 7 March 2019**

